



Terms and Conditions

There are strict criteria for becoming a producer at Edinburgh Farmers' Market. This ensures the traceability of all primary produce.

CRITERIA FOR PRODUCE SOLD

Primary produce

Primary produce that has been produced by farmers/growers is eligible to be sold on the stall units. Home Baking/Preserves are acceptable as primary produce as long as a main ingredient is produced on the producer's farm/land.

Secondary produce

Produce that has been produced within the premises of a producer from local primary ingredients may be sold at the market on a guest basis to allow diversity of product for the consumer.

Products that are bought in or sourced (secondary retail) cannot be sold on the stall.

Priority will be given to those producers based within the Lothian's area and having an EH postcode. At time of booking Edinburgh City Centre Management Company (ECCM) will request food miles information – the distance the food has to travel to reach the market.

FOOD ITEMS

All food items on sale must avoid the use of GMO's, monosodium glutamate, hydrogenated fat, trans-fats and aspartame. Any E numbers must be declared. No unnatural fertilizers to be used and meat must be reared with out growth hormones and/ or anti-biotics.

ORGANIC PRODUCERS

All organic producers must display a certificate from one of the recognized governing bodies at each market attended.

AGREEMENT OF HIRE

The cost will be £60 + VAT for companies with lower value products and £85 + VAT for companies with higher value products, this includes meat and fish producers.

CANCELLATION CONDITION

If the stallholder does not cancel by midday the Friday before the market they have booked, then they will be charged the full rate of the stall – special circumstances may be considered by ECCM.

DISMISAL

ECCM reserve the right to dismiss any stallholder we choose with a minimum of two-weeks notice.

TRADING TIMES

Trading times will be from 9am to 2pm each market day. Please note it is illegal to trade out with these hours.

TRADE STAND COVER

The trade stand is covered overhead, with open sides all round. The integral tabletop requires covering - stallholders must supply their own tabletop cover.

EXHIBITION SPACE

The venue will contain a maximum of 46 identical stands. The dimensions of the stands are 2.46 metres wide by 2.46 metres deep, with an integral tabletop measuring 2.46 metres x 1.23 metres.

FOOD HYGIENE CERTIFICATE

We require the principal stallholder to have obtained and produce a REHIS Elementary Food Hygiene Certificate (copy required).

PRODUCE ON STALLS

The Environmental Health Officer has stressed that NO PRODUCE is laid directly on the pavement.

MANNING OF STALLS

Stalls must be manned at all times. The person manning the stall must be either the principal producer or a representative involved in the production process.

If a company reaches a 'SOLD OUT' position, notification must be left on the stall stating that they are 'SOLD OUT' along with the time that status was reached.

Stallholders should not leave before 1.30pm unless they have asked the organiser.

ELECTRICITY

For those stalls requiring electricity, the following plugs must be used.

240 volts, 16 amps, Blue coded
British Standard 4343
CEA rated plugs (European Standard)

Stallholders must have current PAT electrical stickers on all electrical equipment (copy required).

CASH REGISTERS AND WEIGHING MACHINES

No power supply will be available for cash registers or weighing machines. ECCM therefore ask that alternative arrangements be made.

WATER AND HANDWASHING FACILITIES

Units have been arranged that contain hand basins. Depending on the type of produce on sale, stalls will be allocated hand-washing facilities on the morning of the event.

FOOD TASTINGS

Any stallholder wishing to provide tastings should notify ECCM accordingly. If a gas appliance is being used for cooking it will need a valid gas safety certificate, a copy of which must be supplied with a stallholder application, and a fire extinguisher must also be present.

LABELLING OF PRODUCTS

All food sold loose only needs to be labelled with the name of the food. All other foods sold, which are pre-packed at premises other than the final sellers, will require to be labelled with:

- a. Name of the food
- b. List of ingredients
- c. An appropriate 'use by' or 'best before' declaration
- d. Any special storage conditions or conditions of use
- e. Name of manufacturer or packer

A copy of the Food & Safety Act 1990 – Conditions for Food Vendors at Markets is available.

CARRIER BAGS

Stallholders should ensure that they provide carrier bags – reusable bags are preferred by ECCM.

LIQUOR LICENCE

Anyone selling alcohol is responsible for arranging their own liquor licence with the City of Edinburgh Council.

TRADING STANDARDS

Weights and measure requirements should also be adhered to.

CODE OF DRESS

It is recommended that stallholders selling food should wear white aprons.

BRANDING

ECCM will arrange a name sign for each stall. Details for this will be taken from the booking form.

SECURITY

In order to keep money safe, ECCM strongly recommend that a money belt be obtained or that money is kept in zipped pockets.

INSURANCE

It is a requirement for all stallholders to possess both public and produce liability insurance.

FIRST AID

Stallholders should provide a clearly labelled first aid box with a supply of coloured waterproof dressings.

SMOKING

While manning the stalls, a 'No Smoking' policy must be strictly adhered to.

SETTING UP

Access to the Market will be from 7am on market days. Stallholders should unload as quickly as possible to avoid congestion. Vehicles should then be moved to the appointed car parking area.

ALL vehicles must be removed from the trading area by 8.15am, it is suggested that stallholders arrive no later than 7.45am to set up. Vehicles are not permitted onto the pavement.

REFUSE RESPONSIBILITIES

All refuse must be cleared from the market area on a regular basis during the trading hours to a point arranged with the Market Manager. At the end of the day, stallholders will be responsible for ensuring that all refuse is **bagged up**.

SCOTTISH ASSOCIATION OF FARMERS MARKETS (SAFM)

All new members to Edinburgh Farmers' Market must also become members of SAFM. Application form can be acquired from ECCM.

If, as a producer, you are interested in being considered for a stall at the Edinburgh Farmers' Market, please fill in an [Enquiry Form](#) and send it to:

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